

**August 23rd, 2022 Board Meeting Minutes**

*Attendees: President Sara Gangle, 1st Vice President Nicole Swanson, 2nd Vice President Hayley Springer, Secretary Melissa Field, Treasurer Courtney Hartle, Communications Director Debora Ocloo, Historian Ashlee Lange*

Meeting was called to order at 1028 hours.

* Meeting began with review of the Secretary’s Report/Annual Meeting minutes from May
  + Motion for approval by Springer, 2nd by Field. Motion passed.
* Treasurer’s Report presented by Hartle
  + All banking information was exchanged and Gangle was added to account as President
  + Motion for approval by Hartle, 2nd by Ocloo. Motion passed.
* Old Business
  + Portfolios were exchanged for new board members and board members changing roles
    - Some items still need to be passed on from former board members
  + Review of 2022 Conference
    - Mostly positive reviews received from conference attendees
    - Items to consider in the future:
      * Go completely digital for all conference related items (registration, daily agenda, etc.)
      * Hired speakers are more likely to attract conference attendees
      * New locations for future conferences
      * More activities and/or more attractions for member outings
  + International Association of Women Police (IAWP)
    - Annual report submitted by Gangle on 8/15/22
    - Contact made with Regional Coordinator, Jessica Swanson
  + Bylaw Update
    - Discussion of Article V., Section 5 titled “Vacancies”
      * Review finds vote made on May 17th, 2022 was not applicable as bylaw already states appointment process for vacancies sufficiently
* New Business
  + Scholarships
    - Discussion included management and presentation of scholarships
  + Mentorship Program
    - Discussion included creation of a program to include Mentors and Mentees
      * Goal set to have program in place by 2023 conference
  + FMLA/Pregnancy/Breastfeeding Committee
    - Discussion included contacting other MN agencies to compile policies
      * Info would then be available to membership
        + Motion to create committee by Ocloo, 2nd by Springer. Motion passed.
  + 2023 Conference
    - Discussion included:
      * Date - tentatively set for May 8th-10th with early arrival on May 7th
      * Location - Rochester, Alexandria, and Brainard area are being considered
      * Topics - Recruitment, Retention and Team Building
        + Board members were tasked with follow up of these topics
      * Speakers - to include more paid speakers to draw members, more activities, and include local cases for review
      * Vendors - looking for more LE related booths and home business style vendors to support local women entrepreneurs
* Next meeting to by held via Zoom on September 29th at 1900 hours
* Meeting adjourned at 1330 hours